

Tri-Parish Pastoral Council Meeting

Sheboygan South Catholic Parishes

January 24, 2018, 6:30 p.m. at Immaculate Conception

Present: Fr. Paul, Mary Jo Grabner, Tim Grasse, Mary Krepsky, Tina Kriedler, Ken Miller, Larry Thill, John Vertacic, Jeanne Klein, Mary Ann Govek, Jean Babisch, Jerry Hittman, Mary LaViolette, Lee Trotta, Hayley Burkart, Jeanne Kliejunas

Excused: Leo Swigert, Marcelo de la Cruz, Nancy Buss

Guest: Mark Ruedinger

Committee report: Christ Child Academy - Mark Ruedinger

Tuition rates are set for the coming budget year. The subsidy amount provided by the Tri-parish has remained steady for the last decade. The Wren Foundation contributed \$104,000. There was an expected gap in the budget, but a donation of \$25,000 helped to fund the budget. Current enrollment is 155 students, 3K-8th grade. A drop in enrollment has been seen at all schools city-wide. Enrollment is expect to rise to 165 next year. Efforts to boost enrollment include offering discounts to current families, which encourages them to send their younger children; advertising in a variety of ways - in addition to the billboards around town; a referral system. Moving 3K back to mornings is being considered for next year, which is convenient for many families. There has been an increase in students from the Hmong Community. CCA has 105 Chromebook computers used by students in grades 6, 7, & 8. A compromise on dress code was made with students wear CCA polo shirts to school on Tuesdays for Mass. A new lunch program began this year with the hiring of a full time cook. It has been very popular with students and parents, as one third of the students choose hot lunch each day. School choice's pros and cons were discussed. One recent change in the program is that students must enter the program at an early age, either kindergarten or Pre-K. The north side Seton School will be implementing school next year. We will be able to get good feedback from them to help make decisions in the future.

Discussion Items:

Staffing Discussion:

- Director of Administrative Services job description was reviewed. The expectation is that this position will alleviate a good deal of the day-to-day administrative burden from the pastor. The requirements are very similar to that of a Parish Director. This is an expanded role compared to the current position, but some current responsibilities will be moved to the Bookkeeping position. The Archdiocese is reviewing the job description.
- Book Keeper position has had a few hours added per week. This has helped in her training and will allow her to perform more of the task that Nancy has been handling.
- A south-side RCIA Director position will need to be filled when the city-wide position ends. This currently is a year-round position at 20 hours per week and a \$10,800 salary. In the past it was only offered from approximately October to the Easter Vigil.
- Communication- Requests have been made to have these meeting minutes shared and made more readily available. An effort will be made to have a copy posted on a bulletin board at each parish and posted on the website.
- Stewardship Assessment- The presenter, Barb Vite, commented that she was very impressed with the participation and feedback. She is working on compiling the results and has a meeting scheduled in early February with volunteers for the newly formed Stewardship Commission. She will then make recommendations for how this new Commission will work, and how to keep the ball rolling into the future.
- Budget Priorities- Three priorities for the Parish Finance Councils to focus on were chosen: 1) implementing the new staffing structure, 2) ensuring that the new Stewardship Commission is successful, and 3) continued support of Christ Child Academy.

Old Business:

- Going Green- It was decided that members from Pastoral Council will discuss this with the Buildings & Grounds Committees at their

parishes. A list from each parish will be gathered with past, current and future energy efficiency initiatives. A parishioner has offered to help fund these types of efforts/projects.

Reports:

- Pastoral Report: A.L.I.C.E. training will be held at SSCM for Sheboygan Police Department personnel. They will create a plan specific for weekend activities that includes Saturday and Sunday Masses. SSCM feast day will be observed Feb. 11th with an unveiling of the refurbished statues. All major plans for Fr. Paul's sabbatical are in place. Fr. Paul's last Mass will be Feb. 14th on Ash Wednesday, and he will be leaving the following day. Fr. Bob Lutz will begin as temporary pastor on Feb. 15. Deacons John & Rich will be helping with day-to-day administration in Fr. Paul's absence. It will be up to all of us within the Tri-Parish community to make an extra effort to improve communication to keep the ministries of our churches going during the next six months.
- Finance Updates: Immaculate Conception was helped by increased bequests to offset reduced envelope income. SSCM has had some increase in envelope income. St. Peter Claver is staying on budget.

Next meeting at Saints Cyril & Methodius, Feb. 28, 6:30 p.m.